

**BOARD OF SELECTMEN MINUTES –November 4, 2013
SUNDERLAND TOWN OFFICES**

Present: Mr. Bergeron Mr. Fydenkevez, and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

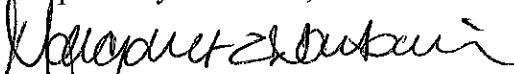
Behind the Camera: FCAT

- Call to order at 7:01 p.m.
- Highway Department-George Emery, Highway Superintendent discussed highway truck chassis bid. Low bid-Rountree Ford, \$40,192. Went through FROG procurement. Truck body bid being done next week with FRCOG. Motion to accept recommendation and authorize Town Administrator to sign bid acceptance by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- October 28, 2013 Minutes- Motion by Mr. Pierce to accept the minutes for October 28, 2013, 2nd by Mr. Fydenkevez. Vote 3-0.
- Winter Non-Maintained Roads-Motion by Mr. Pierce to accept list of roads for winter closure (attached to minutes), 2nd by Mr. Fydenkevez. Vote 3-0.
- Town Administrator Updates-Franklin County Solid Waste District application for district-wide CIC grant. Discussion regarding agricultural plastics recycling. Motion to support by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Chief Robert Ahearn-Franklin County Chiefs and FRCOG Regional Fire Initiative & CIC grant application. Discussion regarding components of regional initiative. Motion to support by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Regional EMS- Board of Oversight (BoO) designee appointments. Discussion regarding continuity through planning and implementation process. Mr. Fydenkevez-first thing is to create a job description for the Regional EMS Director. Mr. Ahearn requested EMS director job description from EMS Fire Chiefs across Mass. Much work to do to get the system up and running. First BoO transition-phase meeting is November 19th, 7:00pm at Sunderland Public Safety Complex. EMS directors meeting with state officials this Friday regarding EMS licensing. Motion to appoint Mr. Fydenkevez and Mr. Ahearn for the remainder of this appointment cycle as Sunderland Regional EMS board of Oversight designees by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0. Inter-municipal agreement to Board of Selectmen for approval on November 18th.
- Fire/EMS Save Award-Save Award presented for response to events on February 9, 2013.
- Shana Deane-softball field updates. Conservation commission letter of approval expected. Ms. Deane spoke with parties who use field throughout the year. Construction volunteers and work time sensitive. Discussion regarding removal of top soil layer and replacing with new dirt. Ms. Deane-funding is committed and some is time sensitive. Created spreadsheet with all identified tasks for construction. Recreation Committee should function long term for oversight and maintenance. CPA funding is a good opportunity for recreation. Motion to move forward on reconstruction of infield of softball field by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Veterans Memorial Ceremony-Mr. Fydenkevez-Wednesday, November 6th, Veterans Memorial Ceremony at 9:30am at Veterans Memorial Park. Overview of ceremony agenda.
- Treasurer/Collector Search-Initial screening to be done by Town Administrator and open meeting with Board of Selectmen on Nov. 20th at 7:00pm.
- FY15 Budget Memo-December 6th deadline to submit budget and capital requests. Finance Committee has requested to meet jointly with Board of Selectmen for budget hearings. Mr. Bergeron-Frontier Capital meeting tomorrow night.

Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce and 2nd by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 7:55pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator